

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, November 5, 2020

8:00 P.M.

7:00 p.m. - Executive Session
8:00 pm - Board of Education Meeting

Preliminary Announcements

The Roslyn Union Free School District continues to take steps to reduce the potential for exposure to the coronavirus (COVID-19). The District's efforts in this regard are made in furtherance of federal, state, and local mandates to limit any and all public gatherings.

As authorized by Governor Andrew M. Cuomo's Executive Order No. 202.1, issued on March 12, 2020, and as extended by subsequent Executive Orders, this meeting is being held remotely by videoconferencing and the public will not be permitted to attend the meeting in-person. The Board of Education will make a motion setting forth the manner in which the meeting will be conducted and waiving any applicable policies or common practices with respect to the conduct of the meeting. The public participation portion of the meeting will be suspended. The meeting will be video broadcasted in order to provide the public with the ability to view the meeting. This meeting will also be recorded and later transcribed in accordance with Executive Order 202.1, as extended.

Pledge of Allegiance

Recommendation to accept the minutes from the following meeting:
October 22, 2020.

Board President's Comments

Superintendent's Comments

Student Delegate's Comments

ACTION ITEMS

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

P.3. WHEREAS, for reasons of economy and efficiency, the Board of Education of the Roslyn Union Free School District (hereinafter "Board") has received from the Superintendent of Schools a recommendation to abolish the following position: Senior Personnel Clerk

WHEREAS, the Board has determined that it is in the best interest of the School District to effectuate the recommendation of the Superintendent of Schools.

NOW, THEREFORE, BE IT RESOLVED: The Board of Education herewith abolishes the following positions, effective November 5, 2020: Senior Personnel Clerk.

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).

(i) Contractor: Long Island University – C.W. Post
Services: 2021 High School graduation at Tilles Center on June 25, 2021 (Rehearsal June 22, 2021)
Total estimated to be \$14,875.00
(Agreement is subject to both review and approval by district counsel and the governor's executive order regarding public gatherings and state and local conditions)

(ii) Contractor: Glen Cove City School District
Services: District of Location Special Education Services for IEP service requirements for one student residing in Roslyn attending private schools in Glen Cove for the 2020-21 school year
Fees: Total estimated to be \$16,000.00

- (iii) Contractor: Anderson Center Consulting
 Services: Evaluations during the 2020-21 school year as specified in the agreement
 Fees: Various rates per evaluation
 Total estimated to be \$1,500.00

Recommendation to **amend** the following contract (iv) which was approved by the Board of Education on June 30, 2020 (item B.1. (xxix)), amended on July 16, 2020 (item B.1. (x)), and amended again on August 28, 2020 (item B.1. (xii)):

- (iv) *Contractor: PBS Consulting & Psychological Services
 Services: Various services for the period of 7/1/2020 through 6/30/2021 as specified in the agreement
 Fees: Total estimated to be ~~\$225,450.00~~ \$386,100.00 (paid via 611 grant)

Recommendation to **amend** the following contract (v) which was approved by the Board of Education on June 30, 2020 (item B.1. (xiii)), amended on August 28, 2020 (item B.1. (xiii)), and amended again on October 8, 2020 (item B.1. (ix)):

- (v) *Contractor: Extraordinary Pediatrics, P.C.
 Services: Various services for the 2020-21 school year as specified in the agreement
 Fees: Total estimated to be ~~\$524,135.42~~ \$389,135.42 (\$34,135.42 for the summer program; ~~\$490,000.00~~ \$355,000.00 for the school year with ~~\$140,000.00~~ \$5,000.00 of the ~~\$490,000.00~~ \$355,000.00 being paid via a 611 grant)

B.2. Recommendation to approve Capital Fund Appropriation Transfer Requests (Attachment B.2.)

B.3. RESOLVED, that the General Fund Appropriation Transfers on the attached document be approved. **(Attachment B.3.)**

B.4. Recommendation to approve 2020-21 general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1670-450-03-9000-311	PRINTING SUPPLIES DW	\$25,000.00
	Subtotal	\$25,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1680-490-03-9000-311	CENTRAL DATA BOCES SVCS	\$25,000.00
	Subtotal	\$25,000.00

REASON FOR TRANSFER REQUEST: To allow for the renewal of our license for Cisco Umbrella cloud security software through Nassau BOCES.

- B.5.** Recommendation to approve a payment in the amount of \$113,826.90 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 09/30/2020.
- B.6.** Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$16.31	Hts. Reimbursables	2110-245-06-20HT	H19-00022	13
\$448.87	MS Prof. Svcs.	2110-245-09-1909	H19-00022	5
\$35.19	HH Reimbursables	2110-245-07-20HF	H20-00023	11
\$60,278.88	HS Prof. Svcs.	2110-245-08-20HL	H20-00023	7
\$47.97	HS Reimbursables	2110-245-08-20HL	H20-00023	8, 9
\$38.25	HH Reimbursables	2110-245-07-20HC	H20-00029	3

- B.7.** Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$1,500.00	Hts. Prof. Svcs.	2110-201-06-20HT	H19-00033	HGTS - 6
\$420.00	HH Prof. Svcs.	2110-201-07-20HH	H19-00033	HH - 6
\$4,064.00	HH Prof. Svcs.	2110-201-07-20HF	H21-00017	HH – 6
\$4,144.00	HS Prof. Svcs.	2110-201-08-20HL	H21-00019	HS - 6

- B.8. BE IT RESOLVED** that the Board of Education of the Roslyn UFSD hereby approves the intermunicipal agreement between the Roslyn UFSD and the Town of North Hempstead for the provision of fuel services not to exceed \$25,000.00 per fiscal year;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said intermunicipal agreement on behalf of the Board of Education subject to approval by counsel

- B.9.** Recommendation by Dr. Scott Andrews, High School Principal, to declare as obsolete the attached items. They are either not functioning and cannot be repaired, or are no longer of use to the district. It is suggested that these items be either discarded or donated as is deemed appropriate. **(Attachment B.9.)**

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on October 14, 19 and 21, 2020.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on October 9, 14, 15, 16 and 19, 2020.

Adjournment

Item	Name	Action	Position/Replacing	Location	From	To	Tenure Area	Certification/Class/Step/Salary
1	Jessica Thody	Appointment	IPG Teaching Assistant (not to exceed 3 hrs./week)	HTS	11/6/20	6/30/21		Per RPA Contract
2	Jessica Thody	Substitute Appointment	Substitute IPG Teaching Assistant	HTS	11/6/20	6/30/21		Per RPA Contract
3	Lauren Murphy	Appointment	World Languages Honor Society Club	HS	11/6/20	6/30/21		Per RTA Contract
4	Leonard Novick	Resignation	JV-B Boys' Basketball I/3	HS		11/6/20 (last day of employment)		
5	Stephen Alexander	Resignation	Per Diem Substitute Teacher			10/13/20		
6	Anna Stithos	Coach Appointment	Varsity Girls Fencing II/1	HS	1/4/21	2/26/21		Per RTA Contract
7	Greg Wasserman	Resignation	Director of Guidance	HS		11/30/20 (last day of employment)		
8	Gwyeth Smith	Interim Appointment	Director of Guidance	HS	12/1/20	6/25/21		SAS, SDA & Guidance, \$800/day
9	Linda Mohlenhoff	Substitute Appointment	Per Diem Substitute Teaching Assistant		11/6/20	6/30/21		\$100/day

NOTE: All extracurricular appointments for the 2020-2021 school year are subject to State and local circumstances.

Personnel Action Report
Classified

P.2
November 5, 2020

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
1	Steven Yoniak	Resignation from Position	Maintainer			Maint		On or about 1/3/21*	
2	Steven Yoniak	Probationary Appointment	Senior Maintainer	Non-Comp	Prob	Maint	On or about 1/4/21*		Grade 6/Step 8, Per RCBDMA Contract
3	Deirdre Ciminera	Probationary Appointment	Purchasing Agent	Comp	Prob	Admin	On or about 11/30/20*		\$62,000/year
4	Valerie Ritacco	Resignation	Typist Clerk			HS/ Adult Ed		11/10/20 (last day of employment)	
5	Norman Kaufman	Resignation	Monitor			EH		10/27/20	

**Pending Civil Service Approval*

***ROSLYN UNION FREE SCHOOL DISTRICT
P.O. BOX 367
ROSLYN, NEW YORK 11576***

APPROPRIATION TRANSFER REQUEST

TO: Suzanne Basilicato, Accountant C/O Joseph Dragone, Asst Supt Business

FROM: Craig Johanson, Scott Andrews, Tom Szajkowski, Joseph C. Dragone

SCHOOL/DEPT. Business Office

DATE: October 26, 2020

FISCAL YEAR: 2020-21

REQUEST FOR TRANSFER OF APPROPRIATED FUNDS BETWEEN BUDGET CODES.

<u>FROM BUDGET CODE</u> Budget Code	Current Budget	Available Balance	Alpha description	<u>AMOUNT*</u> transfer out
2020-440-09-9000-901	4,000.00	4,000.00	SUPVN TRAV CONF WKSHP	1,875.00
2110-440-08-3000-801	12,900.00	12,900.00	TRAV CONF WKSHP HS STEM	6,900.00
2110-440-08-9000-801	13,740.00	13,685.00	TCHG TRAVEL & CONF EXP	6,500.00
2110-448-08-6100-801	19,755.00	19,755.00	FIELD TRIP EXP- RESEARCH	12,000.00
2850-448-08-6500-801	35,000.00	35,000.00	FIELD TRIP EXP- M BAND	23,000.00
2850-448-08-6700-801	77,000.00	74,850.00	CO-CURR FIELD TRIPS	40,000.00
2850-430-08-7000-801	17,300.00	16,208.10	CONTR HS Theatre Arts	6,000.00
2850-157-08-6500-801	39,000.00	39,000.00	CHAP/SUPV MARCHING BAND	30,000.00
2850-157-08-6700-801	62,000.00	60,103.50	CHAP/SUPV NON-ATH	25,000.00
2020-440-09-9000-901	4,000.00	4,000.00	SUPVSN TRAV CONF WKSHP	4,000.00
2110-440-09-3000-901	4,000.00	4,000.00	TRAV CONF WKSHP MS STEM	2,000.00
2110-440-09-9000-901	8,930.00	8,651.00	TCHG TRAV CONF WKSHP	2,000.00
2110-448-09-9000-901	11,875.00	9,504.00	TCHG FIELD TRIPS MS	3,000.00
2850-448-09-9000-901	4,400.00	4,400.00	FIELD TRIP EXPENSES - MS	2,400.00
			Total	164,675.00

<u>TO BUDGET CODE</u> Budget Code	Current Budget	Available Balance	Alpha description	<u>AMOUNT*</u> transfer in
1620-450-04-9000-310	24,852.06	0.01	CUST SUPPLY- EH	5,000.00
1620-450-06-9000-310	30,739.00	3.68	CUST SUPPLY- HGTS	5,000.00
1620-450-07-9000-310	32,297.42	39.58	CUST SUPPLY- HH	5,000.00
1620-450-08-9000-310	13,594.60	0.00	CUST SUPPLY- HS	15,000.00
1620-450-09-9000-310	11,059.47	0.00	CUST SUPPLY- MS	15,000.00
1620-450-03-8900-303	4,732.00	4,732.00	COVID Supplies	102,425.00
1620-450-03-8900-310	419,001.25	-1,734.76	COVID Supplies	17,250.00
			Total	164,675.00

REASON FOR TRANSFER REQUEST: We have incurred a great deal of expense in health and safety items in response to COVID including cleaning supplies and PPE. Some of those funds came from a budget code in which we had set aside what we thought were going to be our COVID expenses, but the rest had to come from the building supply codes where we normally purchase regular supplies such as toilet paper, paper towels, etc. This transfer will replenish those building supply codes and put additional money aside for possible future COVID-related expenses. The money is being transferred from field trip, chaperone and conference codes which will, in all likelihood, not be used during 2020-21 due to the pandemic.

ADMINISTRATOR'S SIGNATURE: Joseph C. Dragone
 PRINT NAME: JOSEPH C. DRAGONE DATE: 10/27/20
 SUPERINTENDENT'S SIGNATURE: AB
 PRINT NAME: Allison Brown DATE: _____

* DATE APPROVED BY BOE (if over \$10,000): _____
 * This will be presented to the BOE if the total transfers to either code have reached the \$10,000 threshold.


FOR OFFICE USE ONLY:		
BT# _____	POSTED BY: _____	DATE: _____

Updated 11/5/13; 11/24/14; 7/15/15; 7/1/16 ; 5/1/20

ROSLYN HIGH SCHOOL

Memorandum

TO: Joseph Dragone
Assistant Superintendent for Business

FROM: Scott Andrews 
Principal

DATE: October 29, 2020

RE: Math Books/Calculators for Discard



The textbooks/calculators listed below are obsolete and or damaged and we no longer need them. We would like to get approval to dispose of them and/or donate.

Item	Publisher /manufacturer	Grade	ISBM	Approx. Count
TI84 Silver Calculators	Texas Instruments	8-12	Disposed of due to damage	150
Pre Calculus with Limits	Houghton Mifflin	10-12	0-669-41758-0	250
TI84 Silver Calculators	Texas Instruments	8-12	Donated to local Organizations	100

Thank you.

SA:nc